



**ATLAS ACADEMY**

**Astrea Academy Trust**

INSPIRING BEYOND MEASURE

## Remote Learning Policy

Date	January 2023
Written by	Head of School
Adopted by Trust Board	
Review Date	September 2023

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **The remote curriculum: what is taught to pupils at home**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

In the event of a sudden bubble closure, pupil's will be sent home with either a paper pack of work to complete or a list of self-directed tasks to complete. These will either be: recorded lessons such as those found on Oak National Academy; using familiar apps such as Timetable Rockstars or a research/writing task. These will be communicated by a letter sent home with your child and also on the assignments section of your child's Microsoft teams account.

### **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

At Atlas Academy, the aims of our remote learning offer are that:

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, in Design and Technology where not all families will have access to the materials needed for completing a task. The make element of the curriculum, will happen when children come back to school.

## Remote teaching and study time each day

### How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly 3 hours each day in KS1 and 4 hours each day in KS2:

EYFS pupils	Phonics (20 mins) Reading (20 mins) Maths (20 mins) Wider curriculum (1 hour)
KS1 pupils	Phonics or spelling (30 mins) Reading (30 mins) Maths (1 hour) Foundation subjects including RE (1 hour)
KS2 pupils	Writing (1 hour) Reading (30 mins) Maths (1 hour) Foundation subjects including RE (1 hour and 30 minutes)

## Accessing remote education

### How will my child access any online remote education you are providing?

At Atlas Academy we use Microsoft Teams to deliver our remote curriculum. We use Tapestry alongside MS Teams to support EYFS pupils. If you require your child's log in details, please call the office.

## **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

Having the appropriate hardware and access to the internet are pivotal to children accessing the remote curriculum. Therefore:

- any student who does not have access to a device such as a tablet or laptop, will be able to lend a laptop from school.
- any student who does not have access to an internet connection will be able to lend a Wifi dongle from school.

If your child requires either a laptop or a Wifi dongle to access the remote curriculum, please call the school office who will arrange for you to collect one in the event of a bubble/whole school closure.

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

Some examples of remote teaching approaches:

- live teaching using Microsoft Teams
- recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities (as per the schools full opening guidance, schools are expected to avoid an over-reliance on these approaches)
- apps such as Timestable rockstars, Numbots and Teach Your Monster to Read.

## Engagement and feedback

### What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

All children must participate in remote lessons. As parents, you can support your child by:

- ensuring they are on time for their lessons
- downloading the Microsoft Teams App including One Note.
- helping them to log on until they are confident to do it themselves
- encouraging them to concentrate and ask the teacher a question if they are unsure – this can be done on the chat function or by pressing the hand icon to make the teacher aware your child wishes to ask a question
- hand in assignments on time – you can check on the assignment tab for any deadlines your child may have
- ensuring they are posting appropriate comments and abiding to the school's acceptable use policy.

### How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Each session the class teacher will record who has attended the session. This is done by looking at the participants in the video call
- If your child is absent from the timetabled remote lesson, then school will call home to ask if there are any problems accessing the curriculum.

### How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

Live feedback is the most effective. Nearpod and google forms will be integrated into Microsoft Teams live lessons and will help class teachers give instant feedback:

- The draw it function allows the class to see every child's answer which will be used to praise good responses and address any misconceptions. It helps the children learn from each other.
- Pupils will receive feedback on work at the point of learning. Work handed in through the assignments tab will help the class teacher plan according to individual needs.

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

At Atlas Academy we aim to work closely with parents and carers to support pupils with SEND. We will offer:

- Post session 1:1 support with pupils and their parents/carers to give any extra support a pupil may need to achieve
- Individual home learning packs that relate to pupil's ISP/EHCP plan objectives
- Weekly phone calls home to check in with pupils and parents and offer any further support
- Enable meetings/interventions with any professionals to still take place using MS Teams

## **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, the remote education provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

**If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

Your child will be given a weekly overview of tasks/lessons to complete during their isolation. The timetable will include: links to oak national lessons that link to the English units taught in school, white rose videos and worksheets that cover the unit taught in school, Dfe letters and sounds videos for pupils in EYFS and KS1 and other links to resources (ppts and pre-recorded videos) that children will need to access to continue with our usual curriculum while at home. Evidence of your child's work will be uploaded to MS Teams for your child's class teacher to give feedback.